

**Environment Agency:  
England and Wales**

The Environment Agency  
Rio House  
Waterside Drive  
Aztec West  
Almondsbury  
Bristol BS32 4UD  
0845 933 3111  
[www.environment-agency.gov.uk](http://www.environment-agency.gov.uk)

**Scotland**

The Scottish Environment  
Protection Agency  
Erskine Court  
Castle Business Park  
Stirling FK9 4TR  
01786 457700  
[www.sepa.org.uk](http://www.sepa.org.uk)

**Lost Certificate of Destruction:**

**Write to:**

DVLA  
Fee Paying Enquiries  
D16  
Longview Road  
Swansea  
SA99 1AJ

**You must enclose:**

- Your full name and address
- £5.00 fee – Cheque or Postal Order  
Payable to: DVLA, Swansea
- Vehicle Registration Mark, Make, Model  
and Chassis number (VIN) if available
- The reason for your request





Driver and Vehicle  
Licensing Agency

INF156

# Certificate of Destruction

Your questions answered



The End-of-Life Vehicles Regulations 2003 and the End-of-Life Vehicles (Storage and Treatment) (Scotland) Regulations 2003 require that vehicles at the end of their life may only be treated at Authorised Treatment Facilities (ATFs). For those vehicles covered by the Regulations the ATF will issue a Certificate of Destruction (CoD).



CUSTOMER SERVICE EXCELLENCE

An executive agency of the  
Department for Transport

6/04

# BEFORE

## taking a vehicle to be scrapped

### **Where do I need to take a vehicle if I want to scrap it?**

You should take the vehicle to an Authorised Treatment Facility (ATF) to be de-polluted and destroyed.

### **How do I find a registered ATF?**

Contact the Environment Agency for England and Wales or the Scottish Environment Protection Agency for Scotland – contact details overleaf.



# AFTER

## you've taken the vehicle to be scrapped

### **What happens next?**

If the vehicle is covered by the Regulations the ATF will issue you with a Certificate of Destruction.

### **What vehicles are covered by the Regulations?**

- Passenger carrying vehicles up to 3500 kg
- Light goods vehicles up to 3500 kg
- Three-wheel motor vehicles (excluding motor tricycles).

### **What details will appear on the Certificate of Destruction?**

- Details of the ATF and Licensing Authority
- Vehicle details
- The name, address, nationality, and signature of the person or organisation presenting the vehicle.

### **Why do you need my name, address and nationality details?**

The Regulations state that this information must appear on the Certificate of Destruction. These details will not be transmitted to the DVLA.

## **What documents do I need to take with me?**

The Registration Document/Certificate (V5/V5C).

## **What if I haven't got the V5C/V5?**

You can still take the vehicle to be scrapped; the ATF may be able to issue a Certificate of Destruction without a V5C/V5 being present.



## **When will I receive the Certificate of Destruction?**

The ATF should issue the Certificate immediately. In certain circumstances this may not be possible and the ATF will advise that it can be collected later or posted to you.

## **What do I do with the Certificate?**

It should be retained; it is proof that the last registered keeper is no longer responsible for the vehicle.

## **Will the ATF charge me for the Certificate?**

No. The Regulations prohibit the ATF from charging for a Certificate of Destruction. The ATF may, however, levy a charge for de-polluting and scrapping the vehicle.

## **Do I need to notify the DVLA that I have scrapped my vehicle?**

No. The ATF will do this.

## **What do I do if I lose my Certificate?**

Duplicate Certificates cannot be issued. You may request a letter confirming that a Certificate has been issued by writing to the DVLA at the address overleaf.

## **What will happen to a Cherished Mark if I need to destroy a vehicle?**

If you wish to transfer or retain the registration mark, you will need to apply to your nearest DVLA local office **before presenting** the vehicle to the ATF. If this is not done then once the vehicle has been destroyed, the right to the registration mark will be **lost**.

Details of how to transfer a registration mark are available on forms V317 Transfer of a Vehicle Registration Number and V778/1 Retention of a Vehicle Registration Number, available from DVLA local offices.



## **If the vehicle is scrapped abroad and I am issued with a foreign Certificate of Destruction, what do I do with it?**

Do **NOT** hand over the Registration Certificate/Document (V5C/V5) to the foreign authorities. You must send it to: DVLA, Swansea, SA99 1AR. If the Registration Certificate/Document has been lost, stolen, or destroyed please also inform DVLA at the same address. You are advised to retain the original foreign Certificate of Destruction but please enclose a **copy** with your Registration Certificate/Document or letter.

## **I am scrapping a foreign-registered vehicle in the UK. What do I do?**

Do **NOT** hand over the Registration Certificate/Document. Send it to the registration authority of the country in question and enclose a copy of the UK Certificate of Destruction.

## **How can I be sure that the ATF will destroy the vehicle?**

The ATF may not destroy the vehicle immediately after a Certificate is issued but should do so as soon as possible. Once the Certificate has been issued the registered keeper's liability for that vehicle will end.